

# Browne-learn.com Presents

## **Job Aid (Information Mapping)** ***How to complete training***



# How to complete the *Hiring Your Team: Assessing Your Needs* training module (Lynda.com/LinkedIn Learning)

Date Nov 20, 2018

## Introduction

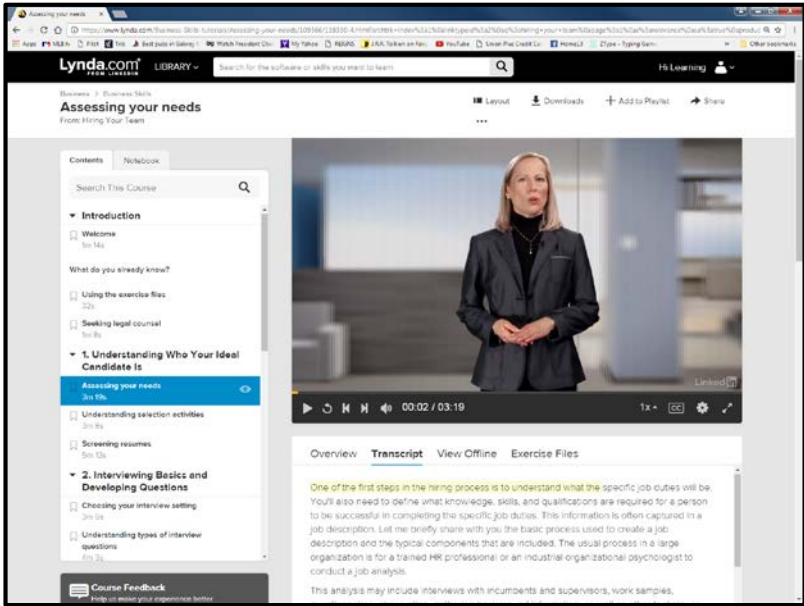

This Lynda.com (LinkedIn Learning) module delivered by veteran talent director and author, Cindy Mayer, covers how to understand what your ideal candidate would bring to the table and how to use that information to structure a job description and effectively scan resumes.

## Important

NOTE: For this module, you will be watching one video out of a larger course. This video is only 3:19. When it completes, you can exit Lynda.com (LinkedIn Learning) and return to the learning management system (LMS) to complete the training requirement.

\* Please direct any technical questions to the **Global Help Desk**.

## Access the Training

Step	Action
1	<p>Select the link below to be taken to Lynda.com.</p> <p><a href="#">Hiring Your Team: Assessing your needs</a></p>
2	<p><b>Login to Lynda.com (LinkedIn Learning).</b> A new window will open. You will need an account to login and watch the video. If you need instructions for creating an account, contact the Global Help Desk.</p> 
3	<p><b>Close the window</b> to return to the Learning Management System (LMS).</p>
4	<p>Select the "Mark Complete" button on the training details page.</p> 

## Complete the Training